• Standing committee of the College
• Faculty members serve staggered two-year terms and represent the 8 LAS electoral groups
• Includes four additional members (undergrad student, grad student, academic professional, specialized faculty) with full voting rights
• LAS Associate Dean for Curricula and Academic Policy leads committee
• Meets every two weeks throughout the academic year
• Reviews all new and revised LAS courses (including those submitted for General Education credit) and new and revised LAS programs
• Agenda and materials are made available in Box the week prior to each meeting
Some items to consider:

• Is the course described clearly? Does it follow the required guidelines for the Academic Catalog?
• Is there overlap with other courses on campus?
• Is the level/credit appropriate given the course workload?
• Does the course syllabus follow Office of the Provost and LAS required guidelines?
• Are students graded using multiple measures?
LAS Course Syllabus Requirements

Designed with student and faculty audiences in mind, and includes specific accreditation requirements

WHAT DID WE COVER IN CLASS LAST WEEK?
IT'S IN THE SYLLABUS.

WHAT'S YOUR LATE HOMEWORK POLICY?
IT'S IN THE SYLLABUS.

WHEN ARE YOUR OFFICE HOURS?
IT'S IN THE SYLLABUS.

HOW WILL MY GRADE BE COMPUTED?
IT'S IN THE SYLLABUS.

This message brought to you by every instructor that ever lived.
WWW.PHDCOMICS.COM
Committee Actions

- Approve
- Approve with revisions (typically minor)
- Reexamine the course proposal and/or syllabus once revisions have been made
After review

- 100-, 200-, and 300-level courses are forwarded to the Office of the Provost
- Courses proposed for General Education credit are also reviewed by the LAS General Education Committee and, once approved by campus, the General Education Board
- 400- and 500-level courses that award graduate credit are forwarded to the Graduate College
Curricula Review

• Units submit proposals for new and revised curricula using the CIM-P module
• LAS CCC evaluates the proposal on its academic merits. Does it follow required LAS and campus guidelines?
• LAS Dean’s Cabinet reviews for fiscal implications (if any)
• New programs are also reviewed by the LAS Executive Committee
Curricula Review

• Once approved, graduate curricula are sent to the Graduate College; all others are sent to the Office of the Provost for submittal to the Senate Educational Policy Committee (EPC)
• EPC conducts its review; upon approval, proposal is presented to the Academic Senate
• After Senate approval, Board of Trustees and IBHE approvals are required for new programs
• Highlights a narrower field than concentration or a minor; generally most appropriate for students across a variety of majors
• 3-4 courses (one core course) and 9-15 hours
• Reviewed and approved by LAS CCC only
Resources

Requirements for LAS Course Syllabi
https://las.illinois.edu/system/files/inline-files/LAS%20Syllabi%20Requirements_1.pdf

Checklist for LAS Course Syllabi
https://las.illinois.edu/system/files/inline-files/Checklist%20for%20LAS%20Syllabi%20%28LAS%20CC%29_0.pdf
Resources

Office of the Provost guidelines on proposing new courses

http://provost.illinois.edu/policies/policies/courses/proposing-new-courses/

Office of the Provost’s guidelines for new or revised programs

https://provost.illinois.edu/education-1/courses-programs/guidelines-for-new-or-revised-programs/

Approval processes for LAS courses and curricula

https://las.illinois.edu/faculty/courses
https://las.illinois.edu/faculty/curricula
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