

**From:** Illinois Provost  
**To:** [dddh-l@listserv.illinois.edu](mailto:dddh-l@listserv.illinois.edu)  
**Subject:** Run, Hide, Fight Safety Message  
**Date:** Tuesday, August 14, 2018 3:15:11 PM

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Dear Deans, Directors, Department Heads and Chairs:

We are writing today to request your support in an effort to ensure that all instructors share some important emergency information with their students on the first day of class this semester.

We will be sending the message below to all instructors asking that they make a one-minute announcement to their students on the first day of class this semester. Also, we are asking that they include a page of emergency instructions (available in the link provided) in any course handouts they share at the start of the semester.

As our UI Police Department can attest, the more we help instructors prepare for possible emergency situations, the safer everyone on our campus will be.

Thank you in advance for your assistance in encouraging participation by your instructional staff.

Sincerely,

Andreas Cangelaris  
Vice Chancellor for Academic Affairs and Provost

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Instructors,

As we have done in the past, we're once again asking you to help us distribute important safety information to our students. Emergencies can happen anywhere and at any time, so it's important that we take a minute to prepare ourselves for a situation in which our safety could depend on our ability to react quickly.

Before the first day of class this fall, we ask that you visit <http://police.illinois.edu/instructor-resources>. There, you'll find two items: A brief script we hope you will read on the first day of class and a one-page handout that we would like to have distributed to all students either by hand or as part of your syllabus.

These two items contain valuable information that can keep us all safer in the event that a fire, weather emergency or active threat should emerge. By distributing this information, we are ensuring that everyone in our campus community is empowered with tools they can use to protect themselves and others.

We also encourage you to empower yourself by visiting <http://police.illinois.edu/safe>. There are steps you can take right now to prepare should you find yourself in an emergency situation.

Thank you for taking a few minutes to enhance the safety of our campus community.

Sincerely,

Lt. Todd Short

Division of Public Safety

Office of Campus Emergency Management