LAS communications and marketing position available at UIUC

LAS Graphic Design Intern

Are you creative? Do you enjoy creating professional and engaging marketing materials? Join the LAS communications and marketing team as a graphic design intern!

We are currently seeking a graphic design student intern who will create print and digital materials for the College of Liberal Arts & Sciences, as well as their departments and units.

This is a PAID position, up to 15 hours per week, and a great opportunity to build your professional portfolio while gaining valuable work experience!

Duties for this position

• Creating concepts, laying out, and preparing files for print and/or posting online including: newsletters, t-shirt/promo item graphics, brochures, signs, fliers, web/social media graphics, e-newsletters, and digital displays.
• Photo resizing and editing for the LAS website

Candidate requirements

• Must be a current University of Illinois Urbana-Champaign student
• Must be able to work between 10-15 hours a week
• Experienced with graphic design, including print and digital design
• Strong knowledge of Adobe Creative Suite, InDesign, Photoshop, and Illustrator
• Ability to lay out/design materials and prepare artwork for print
• Excellent design and typography skills
• Excellent organizational skills
• Ability to work and solve problems independently
• Strong time management skills and ability to meet deadlines
• Ability to share ideas, accept feedback, and contribute as a team member
• Must be reliable and punctual
• Demonstrate a professional and positive attitude
• Must show samples of previous work/portfolio

This part-time position offers flexible hours, requiring between 10-15 hours per week during business hours. We are looking for a self-starter who can work both independently and on a team. The position has the potential to continue each semester depending on the candidate. Currently this is a hybrid work from home and in the office position. Eventually it will be entirely at our on-site location in Lincoln Hall on the Quad. *Applicants available starting during winter break preferred.

TO APPLY, send a resume, cover letter, and a link to your website showing samples of your design work to Heather Gillett at hgillett@illinois.edu by December 9, 2021.